

Hedgehog Lacers Scholarship Guidelines

Definition

Hedgehog Lacers established a fund designated for scholarships. Monies going to this fund are from special events and/or donations. Scholarship monies are to be used:

- To supplement attendance/registration fees (up to 50%) at Hedgehog sponsored and/or IOLI chartered guild sponsored events. The definition of an IOLI guild sponsored event is any teaching event presented by a chartered IOLI guild or the IOLI annual convention. It will not cover expenses other than tuition/registration.
- To provide special workshops and/or educational opportunities for Hedgehog members.

Eligibility

- Applicants must be members of Hedgehog Lacers for at least six months at the time of application and in good standing.
- Individual scholarships are based on financial need.
- A member who has received a scholarship cannot reapply for one year.
- Those receiving monetary gain from Hedgehog Lacers are not eligible for scholarships (e.g., contractors, vendors. Note: If a vendor accepts a scholarship he/she will not be allowed to vend at that event.)

Procedure

- Applicants will submit a Scholarship Request Form to the Review Committee no less than one month prior to the event for which the scholarship is requested.
- The Review Committee will review request in light of the guidelines and the amount in the budget.
- If an award is made, the Treasurer, with direction from the Review Committee, will inform the recipient and event chair of amount awarded and will provide check made out to the event to the applicant.
- All applicants will be kept confidential

Administration

- The Review Committee will consist of the immediate past President (chair), the current President, and the current Treasurer.
- The Treasurer will submit an annual report on the balance in the fund and number of awards given. The report will be published in the minutes and the newsletter.

Applicant Responsibilities

- It is requested that the scholarship recipient provide feedback to Review Committee about their experience at the event. This will maintain their anonymity and the Review Committee can give a synopsis to the Guild.
- In the event that the scholarship recipient is unable to attend the event after the funds have been dispersed, the scholarship money must be returned to the Hedgehog Lacers Treasurer and the recipient will be responsible for any cancellation fees incurred. There will be consideration made for family illness and bereavement.

Hedgehog Lacers
Scholarship Request Form

Date:

First Name:

Last Name:

Street Address:

City:

State:

Zip Code:

Phone Number:

Date of event:

Name of event:

Amount requested from Scholarship Fund:

Please attach completed registration form for the event.

For Review Committee

Date of review:

Approved/Denied:

Amount approved from Scholarship Fund:

Date check sent to event contact: